

List Rental and Email Blast Agreement (*see [policy](#)*)

The undersigned agrees to rent a mailing list or send information via email blast from the Wisconsin Dietetic Association subject to the following conditions:

1. If labels or excel file request-List will be used only for one-time direct mail purpose for which it is approved and it will not be duplicated, resold or integrated into a permanent database.
2. If email blast request- WDA will send information to members since emails are not provided to groups.
3. Payment for the list must be received within 30 days of date of invoice.

Having read the above, the undersigned agrees to assume full responsibility for breach of these terms. Noncompliance will disqualify the undersigned from receiving future rentals from the Wisconsin Dietetic Association.

Signature of requestor _____

Bill to:

Organization

Name

Street Address

City, State, Zip code

(_____) _____
Phone

Email address

Ship To: (leave blank if same as "Bill To")

Organization (or email address)

Name

Street Address

(_____) _____
Phone

City, State, Zip code

SELECTION:

A. MEMBERSHIP SELECT REQUESTED:

- ____ All ADA/WDA members (approximately 1640-1700 members)
____ All ADA/WDA members and nonmembers (approximately 2100-2400 members)
____ Other request _____
(Cross tabulation/merges (combining more than 1 option) or special sorts: \$10.00 each)

B. SEQUENCE

____ Zip code order OR ____ Alpha order ____ not applicable for Email blasts

C. FORMAT: ____ Labels or Excel file ____ Email Blast

- ____ Pressure sensitive labels/mailling address- = \$.10/name plus \$25 nonrefundable service fee.
____ Excel format of postal mail information via email = \$.08/name plus \$25 nonrefundable service fee.
____ Information sent to WDA@centurytel.net in pdf format for attachments and introduction message without graphics in MS Word and company or association logo (if desired) in jpg format; WDA office will send email blast to membership selection requested above= \$55.00 for members only per blast; \$75.00 for members and nonmembers per blast.

D. OTHER PRICING:

- ____ Rush order: \$25 additional (shipped in fewer than 7 working days)
____ Order changes after setup is completed: \$25.00 additional.

Check Payment Choice:

____ Check or
____ Visa ____ MasterCard ____ Discover

card number
3 digit number (back of card) ____ ____ ____

Expiration Date Billing Zip code

Signature

- ◆ Orders will be sent within 10 business days of receipt.
- ◆ Pricing includes shipping charges based on US Postal system-ground.
- ◆ Customer will be invoiced for the exact number of labels actually sent.
- ◆ Complete and return form to:

Wisconsin Dietetic Association
1411 West Montgomery Street, Sparta, WI 54656-1003,
wda@centurytel.net, or FAX=608.269.0043.
Phone= 888.232.8631 Web page= www.eatrightwisc.org

Intended purpose for List:

Date labels or list needed by:
Date of mailing or function: